



Food Truck/Vendor Application
Witches Night Out - Fowlerville

Saturday, October 7, 2017

Event hours: 3:00pm until 11:00pm

Location of event: Fowlerville Fairgrounds, 8800 W. Grand River Ave, Fowlerville, MI 48836

Contact Phone: 517-715-3329

Set Up: 10:00AM – 2:00pm October 7th Dismantle: 11:00PM

Email: WitchesNightOutFowlerville@gmail.com Website: WitchesNightOutFowlerville.com

Business Name: _____

Contact Name: _____

Address: _____

City: _____ Zip: _____

Email: _____

Home Phone: _____ Cell _____

Website: _____

Length of Food Truck or Trailer _____

_____ Food Truck/Vendor Space \$75.00

_____ Food Truck/Vendor Toe of Frog Sponsor* - \$75.00 plus 10 complimentary \$10 meal vouchers

_____ Food Truck/Vendor Eye of Newt Sponsor* - \$300.00

*Please see website for full description of Vendor Sponsorship

- **All Food Trucks/Vendors must provide a certificate of \$1,000,000 Liability Insurance, at least 1 week prior to event. Fowlerville Agricultural Society must be named as the additionally insured.**
- **Food Trucks/Vendors are responsible for local licenses, health/food permits, etc.**
- **You must leave your area clean and free of any garbage, trash or debris.**
- **Set up: all vehicles, except food trucks, must be removed from fairgrounds by 2:00pm.**
- **Dismantle: Venue will not open to motorized vehicle movement until guests have cleared the event. Event ends at 11:00pm.**
- **No sales of alcoholic beverages allowed by food trucks/vendors.**
- **Electricity and water included in vendor fee.**

I certify that I have carefully read the rules/regulations and agree to abide by them. I agree to indemnify and hold harmless the Fowlerville Fairgrounds, Fowlerville Historical Society, Witches Night Out Fowlerville, Witches Night Out – Michigan Corp., Witches Night Out Members, Volunteers and other WNO Partners from any losses, claims or liability that may arise as a result of my participation in this event. This is a rain or shine event. NO REFUNDS will be issued after vendor/sponsorship is accepted.

Signature: _____

Please send your completed contract email to: WitchesNightOutFowlerville@gmail.com Once we receive your contract we will send an invoice, via email, for vendor fee. Invoice should be paid within three (3) business days. Failure to pay within the allotted time frame could result in loss of vendor space.

For office Use: Date Received: _____ Date Approved: _____ Fee _____

WNO Fowlerville Vendor Rules and Regulations

All booths that are not occupied within one half hour of opening will forfeit their booth space. Exhibitors are to ensure that their display is completely set up and ready to sell when the gate opens.

Vendor booths must be of sound construction and must in no way obstruct or endanger the neighboring booth area or walk ways.

Each vendor is responsible for their own liability insurance, compliance with any and all requirements of the state of Michigan and local municipalities.

Collection of sales tax is the sole responsibility of the registered vendor.

Vendors shall not dismantle, pack up or remove any part of their display prior to the official closing time of 11:00pm.

No vendor may sublet or share booth space. No pets are allowed. No outside food or beverage.

All outdoor booths must be securely staked into the ground and weighted down.

All extension cords used at the event must be heavy duty 3 prong, ground fault surge protectors.

We reserve the right to remove any offensive products.

All vehicles must be moved from the show grounds to the designated parking area after unloading. No vehicles on the show grounds one hour prior to gate opening.

A \$35.00 fee will be assessed to any check returned for insufficient funds.

The event will go on rain, snow, sleet or shine. Tornadoes will not stop us either, although you may wind up in Kansas.

No refunds will be issued after application is accepted. This is a charity event.

Each vendor will be issued two wristbands for individuals working the event. WNO will not replace any lost, stolen or forgotten wristbands. Additional vendor wristbands will be available for purchase at a discounted price should this occur. (So don't lose them!)

Vendors are strongly encouraged to dress in appropriate witch attire. (Dress Up!)

Vendors are strongly encouraged to decorate their booth in theme of the event. (Decorate and have fun!)

Vendors are encouraged to participate in supplying coupons or a small gift to place in the "Hag Bag" which will be given to each paid ticket holder. This is a great way to draw shoppers to your booth.

Indoor vendor space will be assigned on a first come first served basis.

Booth set up begins at 10:00am on Saturday, October 7th.

Full hook up camping sites are available during this event. Sites will be offered to vendors first. Please contact the Fowlerville Fairgrounds to reserve your site. 517-223-8186 Reservations for ticket holders will be advertised in August. Spaces are limited, reserve early!

WNO reserves the right to change or add to the rules and regulations as needed.

All Vendors must provide their own tables, chairs and canopies (if needed)

Outdoor vendors – a pop-up canopy is recommended in case of inclement weather.

No sales of alcoholic beverages allowed.

Have a good time! This is for a great charitable cause.